

CERS No. Input

Customers can submit CERS No. via eCommerce portal after a Booking or Shipping Instruction is created with ONE Line.

Note: CERS (Canadian Export Reporting System) number will replace the CAED (Canadian Automated Export Declaration) number. CAED is to be decommissioned on June 30, 2020 by CBSA (Canada Border Services Agency) but the system will continue to accept CAED numbers until June 30, 2020.

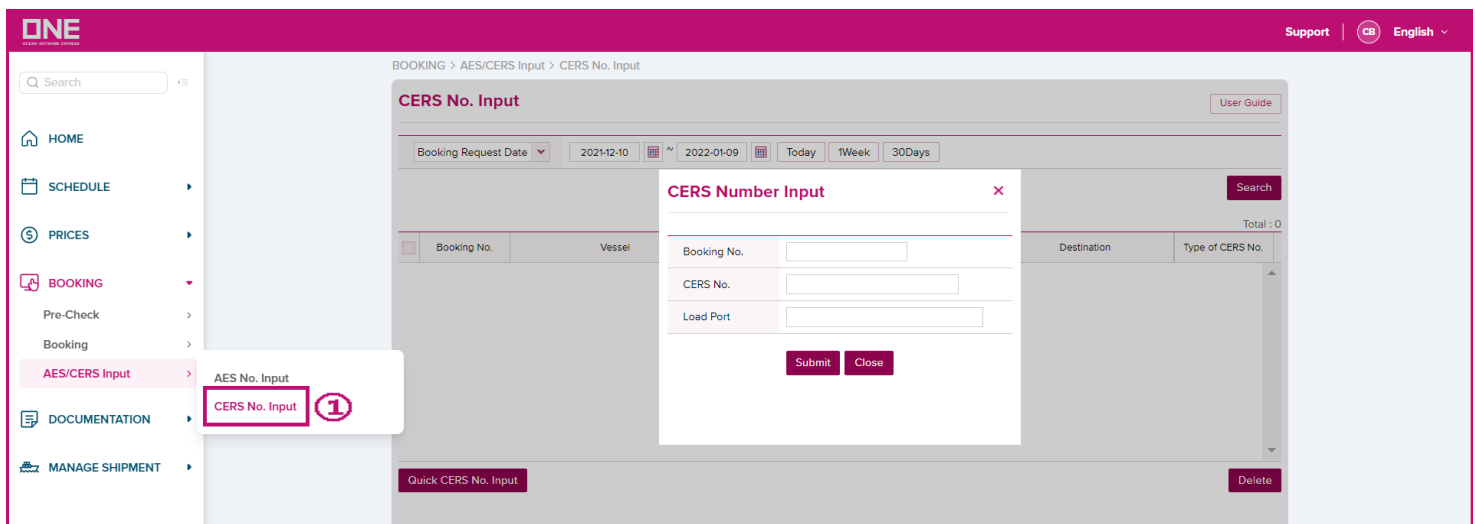
The naming convention on the ONE eCommerce website has been updated to CERS but will continue to accept CAED numbers until the CAED is decommissioned.

There are three ways of inputting the CERS Number and note that it is mandatory to log into ONE eCommerce site.

Option 1: Quick Input

This option allows a customer to input CAED No. for a quick and fast update for one booking.

1. Once you are logged in, go to BOOKING>AES/CERS Input>CERS No. Input.



CERS No. Input

2. Type in the Booking No., CERS No. and Load Port.
3. Click the Submit button.

BOOKING > AES/CERS Input > CERS No. Input

CERS No. Input

User Guide

Booking Request Date ▼ 2021-12-10 ~ 2022-01-09 Today 1Week 30Days

Search

Total : 0

Booking No.	Vessel	Destination	Type of CERS No.
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CERS Number Input

Booking No.

CERS No.

Load Port

Submit Close

Quick CERS No. Input

Delete

Option 2: Multiple Input

This option allows Customer to input multiple CERS Nos. and or confirm Bookings Nos. that show CERS already input or requires input.

1. Customers can retrieve a list of Booking Nos. by selecting from the dropdown menu:
 - Booking Request Date - Select date range or choose one of the default date range buttons
 - o Today
 - o 1 week
 - o 30 days
 - Booking No – Search up to ten bookings per search
 - Vessel – Search by Vessel, Voyage Number and Direction

BOOKING > AES/CERS Input > CERS No. Input

CERS No. Input

User Guide

Booking Request Date ▼ 2021-12-10 ~ 2022-01-09 Today 1Week 30Days

Search

Total : 0

Booking Request Date
Booking No.
Vessel

Option 3: Other Types

This option allows customers to input CERS No. or other declaration types such as No Declaration.

1. Click the box under Type of CERS No. column to open pop-up box that will allow customer to input CERS No. but also other types of declaration when applicable, such as cargo that does not require declaration.

BOOKING > AES/CERS Input > CERS No. Input

CERS No. Input

User Guide

Vessel

Estimated Departure

098W 2022-01-10

098W 2022-01-10

Quick CERS No. Input

Search

Total : 2

111

Delete

Canadian Export Reporting System Number (for Canada) X

☒ CERS No. P.O.R : CERS

☐ G7 EDI No.

☐ Summary Report

☐ EXD(From B13A) YYYY-MM-DD HH : MM

☐ In-Transit Cargo

☐ No Declaration

Save Close