

#### **Documentation Agreement**

1. Effective date should show as (made this <Day> of <Month>,<Year>)

Sample format is 10 of April,2023 Additionally, Company Name and Address should be indicated in these fields as seen in the screenshot.

THIS AG	REEMENT, made this		, 20		_, (the "Effective Date")
between	Company Nam	ie	(th	e "Cu	stomer"), whose address
is	Address			_, and	Ocean Network Express
("ONE")	, whose address is 7 Stra	aits View, #16-	01 Marina	One E	ast Tower Singapore
018936.					

2. Clause 1.1 - should be the maximum number of authorized individuals who will be printing the BL.

Must indicate a number, sample as follows:

- 1 Customer Obligations
- 1.1 Customer agrees to maintain the security of all BLP User ID numbers and/or passwords (hereinafter referred to as **Password**) provided to the Customer by ONE. Customer shall make the Password available only to employees listed and identified in Schedule A of this Agreement. A maximum number of [1] employees shall be
- 3. Clause 3.5 should be the country where the business is located.
  - Jurisdiction. The Parties hereby agree any and all actions against ONE for breach of its obligations under this Agreement shall be brought before the Singapore High Court to the exclusion of the jurisdiction of any other courts, whilst any such actions against the Customer may be brought before the courts of [please insert country where the Customer has its place of business] at ONE's discretion.

1



4. Signature of the customer on the right part above printed name and actual Customer name [COMPANY NAME] to be replaced by Actual Name.

Signatory from the Customer side.

[*COMPAN	Y NAME]	*to be rep	placed by
Actual Name			

Print Name

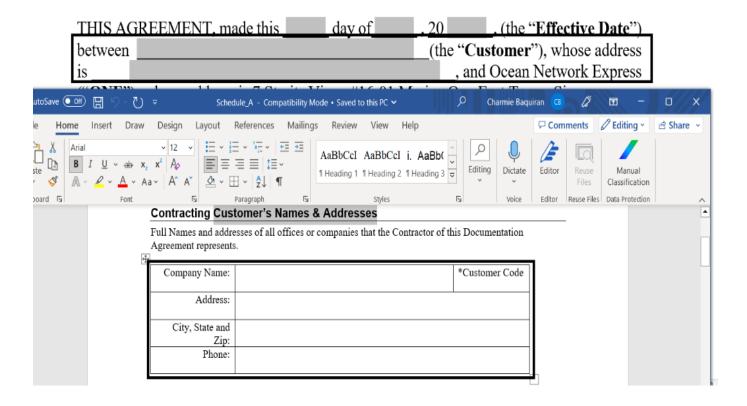


#### Schedule A

#### 1. Indicate the Contracting customer name and addresses.

The details in the Contracting Customer's Names & Addresses field should match the one indicated in the 1st part of the Documentation Agreement (if OBL is needed), also in the Authorized Parties & Access Privileges field.

## Documentation Agreement





#### 2. Indicate the username of the authorized party to print the BL

Additionally, for Other office locations. Customer in the Contracting Customer's Names & Addresses and Other Office Location should be affiliated.

Other office locations: (if applicable)

Company Name:	*Customer Code
Address:	
City, State and Zip:	
Phone:	

#### 3. Tick only 1 for viewing privilege.

Customer must select only one from the choices in View Privileges.

View Privileges			
What charges on the BL can this Party View on the			
Internet? (choose one only)			
Unfreighted	Freighted	Prepaid	Collect
(no	(all	Charges	Charges
charges)	charges)	Only	Only
0	•	0	0



### 4. Tick any of the printing privileges (OBL must come with DA).

Customer can select 1 or all, depending on their requirements.

Note: If Final OBL is ticked, a Documentation Agreement is needed along with Schedule A.

Print Privileges				
What kinds of B/L's can this Party Print from the				
Internet? (choose all that apply)				
Final	Final	Additional Non-		
OBL	Waybill	Negotiable (N/N)		